

Please submit this form, the completed power-of-attorney form, and a copy of your insurance card so we can start managing the paper shuffle for you!



a Nebraska Trucking Association company  
P.O. Box 81010, Lincoln, NE 68501-1010  
phone 402-476-7671 fax 402-476-0579  
e-mail jdaake@nebtrucking.com

## client questionnaire

date \_\_\_\_\_

name \_\_\_\_\_

physical address \_\_\_\_\_

city/state/ZIP \_\_\_\_\_

phone \_\_\_\_\_ cell phone \_\_\_\_\_ fax \_\_\_\_\_

What do you haul? \_\_\_\_\_

Who owns what you haul? \_\_\_\_\_ What percent, if any, do you own? \_\_\_\_\_

Are you leased to someone and running under their authority?  yes  no

If "yes," whose authority? \_\_\_\_\_

Do you own the truck?  yes  no Is it titled in your name?  yes  no

Is it registered at the county level?  yes  no

Did you just purchase the truck?  yes  no

What states do you run? At what weight?\*

\*Four states have weight/distance taxes—KY's starts at 60,000 lbs.; NM and OR at 26,001 lbs.; NY at 18,000 lbs.

Are you incorporated?  yes  no If "yes," please provide a copy of your articles of incorporation

Do you plan to incorporate?  yes  no If "yes," please do this first.  
Incorporating later will cost about \$100 in fees for the name change.

### What do you need?

- IRP ("prorate") account
- IFTA (international fuel tax agreement) account and decals if the vehicle exceeds 26,000 pounds and crosses state lines
- U.S. DOT number if vehicle crosses state lines and exceeds 10,000 pounds
- U.S. DOT-NE number if vehicle does not cross state lines and exceeds 10,000 pounds
- Federal employer tax ID number *You must have this to file IRS Form 2290*
- Form 2290, the federal Heavy Vehicle Use Tax required on vehicles exceeding 55,000 pounds
- Sales tax exemption number 05 or 01
- Unified Carrier Registration (UCR)

operating authority for  contract carrier (hauling under contract to two or three shippers)  
 common carrier (hauling for hire for "general public")

### Here's what we need to open a new IRP (international registration plan) account for you:

- documented proof of your Nebraska residency\*
- completed power-of-attorney form
- original truck title signed over to you—or—the MSO if the vehicle is newly manufactured
- copy of the current registration, if the vehicle is already registered
- Form 6 completed by a Nebraska dealer—or—a copy of the bill of sale if purchased out of state or privately
- copy of receipted IRS Form 2290 (HVUT)—or—HVUT statement from dealer if unit has been on their lot and not running during the tax period

*\*Either proof of building with physical Nebraska address and verifiable phone number in the company name, or copies of CDL, home or cell phone bill, utility bill and personal vehicle registration with same name and address on each one.*